

**TOWN OF MILLIS
BOARD OF HEALTH
Minutes of Meeting October 16, 2017**

A meeting of the Board of Health was held on October 16, 2017 at the Veterans Memorial Building, Room 213, in Millis, Massachusetts. Present were:

- Kathleen Lannon, Chair
- JaiKaur LeBlanc, Board Member
- Barbara Thissell, Director

Ms. Hilton was absent.

Ms. Lannon moved and Ms. LeBlanc seconded that the Millis Board of Health meeting of October 16, 2017 be opened at 7:00 p.m. It was unanimously voted to open the meeting.

Administrative Business:

- I. September 2017 Minutes:** After review Ms. Lannon moved and Ms. LeBlanc seconded that the minutes of September 11, 2017 be accepted as presented. It was unanimously voted to approve the Minutes of September 11, 2017.
- II. Temporary Food Event Permits:**
 - A. Friends of Millis Council on Aging –Tasty Tuesdays
 - B. Millis SEPAC – Police and Fire Departments Meet and Greet
 - C. Millis Council on Aging – Happy Hour
- III. Nurse’s Report:** The monthly report of the Public Health Nurse was reviewed. Flu Clinics are scheduled to take place October 21 and November 18. The October 21 clinic will include a Health Fair.

New Business:

- I. Food Recalls:** see attached
- II. Food Service Inspections – None**
- III. Septic Happenings**
 - A. Disposal System Construction Permit (DSCP) issued for 47 Dover Rd
 - B. Certificate of Compliance issued for 26 Acorn St
 - C. Soil Testing for new dwelling construction 0 Walnut St (vicinity of water tower)
 - D. Soil Testing for new dwelling construction 326 Orchard St
 - E. Certificate of Compliance issued for 10 J William Heights

- F. DSCP issued for 316 318 Village St

IV. Complaints

- A. Budabings, restaurant complaint
- B. 10 Daniels St, housing complaint
- C. 103 Exchange St, housing complaint
- D. 61 Union St, housing inspection for future Section 8 occupant
- E. McDonalds, restaurant complaint

V. Miscellaneous:

- A. West Niles Notification on Website
- B. Tobacco Vendors inspected 9/9. Signs distributed
- C. Domestic Fowl Permit issued 1031 Main St on 10/10
- D. Accidental hydraulic oil spill occurred 9/8 behind Roche Brothers, 6 Milliston Rd
- E. Private Pool Permit issued to 10 Teresa Drive
- F. Dover Road Residences – Melissa Recos, P.E. of BETA Group described concerns regarding construction of detention basin. She will continue to monitor construction and update the Board.

VI. Business Licenses

- A. Body Art -Tiki Tattoo
- B. Hazardous Material Storage -Quality Cleaners
- C. Retail Food – Thin Thin Lwin
- D. Septic Installer – DL Atkinson
- E. Septic Installer – Vin Boczanowski Excavating

Scheduled Public Hearings & Discussions:

7:05 Environmental Health Permit Application for new Clyde Brown School

In attendance were:

- Aaron Gallagher, P.E. – Nitsch Engineering
- Steve Agostini – Agostini Bacon
- Jeff D’Amico – Compass Project Management
- Thomas Donatelli – Agostini Bacon
- Matt Barnhart – Tappe Architects

- Mike Berlin – Compass Project Management
- Melissa Recos, P.E. – BETA Engineering
- Wayne Klocko – Elementary School Building Committee

Kathy Lannon made a motion to reopen the New Clyde Brown School Environmental Health Permit Application discussion. Ms. LeBlanc seconded the motion and it was voted unanimously to reopen the discussion. The applicants' representatives addressed outstanding concerns described in a BETA Group, Inc. letter dated October 12, 2017.

Potential construction impacts to neighboring properties will be minimized. Board of Health approval would include conditions that neighboring streets be swept as needed; idling of construction related vehicles on side streets will be prohibited; work zones will be fenced at all times; authorized workers will be clearly identifiable and a hydrant will be installed early in the construction process to eliminate the need of running a surface hose through the existing school yard.

Ms. Thissell expressed concern that approximately 26-feet of proposed roof area is sloped to drain southerly toward the Middle/High School drive. The applicant's representative stated that plumbing components depicted on the building plans are designed to capture and convey stormwater roof runoff to the drainage system. These plumbing components will be included in the record set of documents.

An underdrain is being proposed in the vicinity of the Middle/High School drive to capture stormwater runoff from the grassed area draining toward the drive. The applicant agreed to a Condition of Approval that the storage of snow over all underdrains is prohibited.

The applicant stated that, because the project will be distributed for construction bid, the manufacturer of the subsurface stormwater chambers is not known at this time. It was agreed that a Condition of Approval would be that the layout of the final subsurface infiltration systems will be submitted to the Board of Health for review and approval prior to installation.

Ms. Lannon stated that the proposed school must be equipped with an external grease trap and that it must be maintained. The applicant was acceptable to this Condition of Approval.

A record set of documents will be submitted that will incorporate other outstanding concerns. The record set will include building plumbing components necessary to capture and convey stormwater runoff.

The applicant's representative stated that the Millis School Department and the Millis Department of Public Works will share maintenance responsibilities of the stormwater system.

It was noted that the address for the school will be 7 Park Road.

Ms. Recos of BETA Group will draft the Board of Health Decision.

The discussion was continued to the November 7, 2017 meeting.

7:45 PM – 138 Pleasant Street – Septic Local Upgrade Request

In attendance was Greg Bunavicz of Borderland Engineering.

Mr. Bunavicz described site constraints that will not allow the repair of septic system at 138 Pleasant Street without local upgrade approval from the Board of Health. The proposed septic system location is limited by the location of the existing home, flood zone and wetlands. There is no increase in sewage flow proposed.

After discussion, Ms. Lannon moved that, pending Conservation Commission approval, the Board approve a local upgrade request to allow the proposed soil absorption system to be constructed approximately 5-feet from the front property line in lieu of the 10-foot separation required. Ms. LeBlanc seconded the motion and the Board voted unanimously to approve the local upgrade request.

Ms. Lannon moved that, pending Conservation Commission approval, the Board approve a local upgrade request to allow the proposed soil absorption system to be constructed three-feet above seasonal high groundwater in lieu of the four-foot separation required. Ms. LeBlanc seconded the motion and the Board voted unanimously to approve the local upgrade request.

8:00 PM – 0 Main Street – Environmental Health Permit Application

In attendance were:

- Daniel Merrikin, P.E. – Merrikin Engineering, LLP.
- Ellen Rosenfeld – Ellen Realty Trust
- Melissa Recos, P.E. – BETA Group, Inc.

Mr. Merrikin provided an overview of the project. Ellen Realty Trust is proposing to construct a commercial building on a property identified by the Millis Assessor's Office as Map 21 Parcel 49 and Map 21 Parcel 52. The property is located on Main Street in the vicinity of two self-storage facilities, near the Medway Town Line. The building will house a medical marijuana dispensary.

The proposed building will be serviced by municipal water and sewer utilities. Minimal earthwork is proposed with some fill material being necessary. A stormwater management system is proposed to mitigate anticipated development impacts.

The project is located in a Zone II, Groundwater Protection Area.

The Applicant requested the following waivers:

1. Waiver from Section XII.1 to allow a reduction in the rate and volume of stormwater runoff from the site.
2. Waiver from Section XII.4 to allow the proposed stormwater infiltration basin to be constructed with a flat bottom.

BETA Group, Inc. and Ms. Thissell performed engineering peer reviews on behalf of the Board.

The discussion was continued to the November 7, 2017 meeting to allow the Applicant an opportunity to address outstanding concerns.

Ms. Lannon moved and Ms. LeBlanc seconded that the Board of Health meeting of October 16, 2017 be closed at 9:30 p.m. The Board voted unanimously to close the meeting.

Next Scheduled Meeting: November 7, 2017 in Room 104.

Respectfully Submitted,

Barbara Thissell
Millis Health Department

Documents and Submittals of Meeting:

- Detail Discussion dated October 16, 2017
- Agenda dated October 16, 2017
- Public Health Nursing Report, September 7 – October 12, 2017
- Food Recalls September 12 – October 16, 2017
- Draft October 2017 Meeting Minutes
- Memorandum prepared by Health Department dated October 16, 2017 'EHIR Application – Clyde Brown School'
- Letter from Warner Larson and Nitsch Engineering to Board of Health October 10, 2017
- Application for Local Upgrade Approval 138 Pleasant Street
- Letter from BETA Group, Inc. to the Board of Health dated October 12, 2017
- Memorandum prepared by Health Department dated October 16, 2017 'EHIR Application – 0 Main Street'